



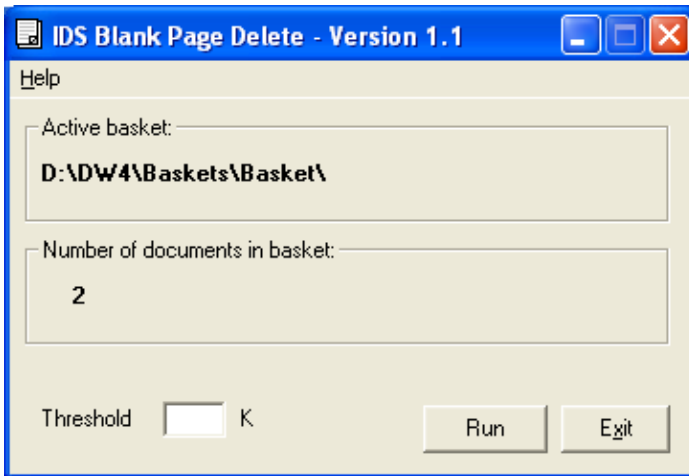
Blank Page Delete

The BPDelete program will eliminate the need to manually remove blank pages from your duplex scanned documents.

Functionality

When scanning documents into DocuWare that have mixed single and double-sided pages, unwanted blank pages can be created. The BPDelete program will eliminate the need to manually remove blank pages from your basket. Blank pages are identified by comparing them to a user defined threshold setting.

IDS BPDelete Main Screen



BPDelete Setup

1. Select the desired basket in DocuWare.
2. Run the **BPDelete** Program.
3. A BPDelete window will open, and the number of pages in the basket will be displayed.
4. Enter a value for the threshold. (See Determining Threshold)
5. Click the Run button in the BPDelete window.
6. A message will appear with the number of pages that were deleted.
7. Click OK.

NEW! Now has Auto-Run mode

The module can now be configured for auto-run triggered by adding documents to a folder. This enables automatic blank page removal as part of an Active Import. process.

Standard Features

- Active Basket Reference
- Number Of Documents Within Active Basket
- Successful Deletion Amount
- Threshold Control
- Fast Action API's
- Help reference

Determining Threshold

1. The recommended threshold to delete a blank page is 4.5.
2. The threshold is a number that is larger than the size of a blank page. The threshold can be determined simply by creating a blank page in your selected basket and then: On the Docuware Menu, Go to File - Basket Administration.
3. Select the Basket you are working with.
4. Make note of the Path of the Basket.
5. Use Windows Explorer to navigate to the Path of the Basket.
6. Look at the size of the file just created, and anything greater than that number can be used as the threshold. For Example, if the size of the file you just created is 5k, use a threshold of 5.5k, and all blank documents will be deleted.

Other IDS / DocuWare products include:

Cover Page - Read bar codes into your DocuWare System
DocDistributor - Bulk Distribute your documents to a variety of destinations w/PDF conversion ability

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